



**CATHEDRAL
CHORAL
SOCIETY**

WASHINGTON NATIONAL CATHEDRAL

3101 Wisconsin Ave., N.W.
Washington, D.C. 20016
202.537.2228

September 12, 2024

OPPORTUNITY: Guest Artist Intern or Assistant

JOB STATUS: Part-time hourly, approximately 10-12 each week, for one week during concert weeks in October, March, and May

HIRE DATE: Immediate

THE OPPORTUNITY

The Cathedral Choral Society seeks a Guest Artist Intern or Assistant to assist the Deputy Executive Director for Artistic Administration in providing logistical and hosting duties for guest artists performing in our concert. The intern responsibilities will include:

- Serving as point of contact with renowned guest soloists at rehearsals and concert
- Confirming schedules and local transportation details
- Escorting soloists at rehearsals and concerts
- Being 'on call' for errands, questions

REQUIREMENTS

- Spirit of service mentality – easy to connect with people, love of helping people
- Organized with details and plans, yet flexible in the moment
- Creative problem solver
- Easy and clear communicator

COMPENSATION & SCOPE

The rate for this position is \$20/hr. No other benefits are included.

HOW TO APPLY

Please send a letter of interest that includes a resume or information on previous work experience to Christopher Eanes, Executive Director, ceanes@cathedral.org. Position open until filled.

The Cathedral Choral Society is proud to be an Equal Employment Opportunity and affirmative action employer. [Read about our equity and inclusion initiatives.](#)